

## PASTORAL COUNCIL MINUTES

September 14, 2015

### Pastoral Council Members in Attendance:

Ron Bachy, Pamela Bodzioc, Maureen Brady, Sue Buchholz, Paul Messineo, Mary Jo Meyer, Ted Novak, Christine Stinson, Kelly Yagetich and Pauline Schoffstall

Others: Father Jim, Deacon Herb, Gerry Meyer, Renae Brinza Cathy Collins & Laurel

### **Opening Prayer by Father Jim**

### **Introduction of new council member**

- Pauline has agreed to be a council member and will work with Maureen Brady on the Community Committee

### **Old Business**

#### 1) Parish Survey Discussion

- Renae asked the council member if the surveys were used to form their Smart Goals and to review the surveys and list some of the issues we might be able to achieve without it being a cost to the Church. A specific example was a parishioner stated he/she didn't like seeing the usher dressed poorly. The suggestion was to ask the ushers to ask different people. Renae's point was the parishioner took the time to complete the survey and he/she could be a potential big donor to the Church.
- A lengthy discussion took place regarding this concern and the council members feel like they've addressed the issues stated in the surveys. Deacon Herb stated that many of the items in the surveys were used to form the Smart Goals. Christine stated it would be very difficult to address all of the minor concerns as we don't know which mass people attended. Father added that the congregation at each mass is different. Ted stated he felt the comments in the surveys were met on a macro level and not a micro level.

#### 2) Goals & Objectives Discussion

- All the goals and objectives are now posted on the Parish website.
  - Goals and Objectives for the Community Committee
  - Maureen and Pauline gave a handout to everyone in attendance for their committee's goals and objectives.
    - The first goal is to *Connect with Community Leaders and Groups*
    - The second goal is to *Expand the Blessing of the Pets to the Entire Community*
  - Council thought these were good beginning objectives.
  - Ted suggested having some kind of breakfast with local community figures, chief of police and fire departments in the surrounding communities. He said Father Wargo of Forbes Hospital did something like this and Maureen or Pauline should contact him.

- Father Jim stated that Gerry has a list of the local community leaders in the other churches.

**Action Item: Gerry will provide Maureen/Pauline with the contact list of the local community church leaders.**

### 3) Campaign for the Church Alive Update

- Review what projects the monies will fund
  - Organ
    - Father explained the initial cost submitted for the organ was extremely below the actual cost. We submitted \$35,000 and the actual cost is \$73,000. He stated we will need 25% for a down payment and then we will make monthly payments until the organ is paid off.
    - Father explained the new organ is electronic. He stated it takes 12 weeks to build and we are hoping it is here for Christmas.
    - He went into a lengthy discussion as to the process for receiving the Church Alive funds from the Diocese.
  - Roof Replaced/Repairs
    - The junior high roof has been repaired but not replaced.
    - The grade school still needs to be repaired. The roof still leaks to the 3<sup>rd</sup> floor of the building
  - Bathrooms
    - The bathrooms in the Church will get a basic update such as painting or maybe wall paper.
    - The bathrooms in the cafeteria are on hold as the cost to renovate these are \$25,000.
  - Boiler – although the boiler was not on the Church Alive campaign list, Gerry took the opportunity to brief Council on the condition of the boiler.
    - The boiler has seven components and the seals were leaking. Gerry submitted it to the insurance company but it was denied. The cost to fix the boiler is \$20,000. This expense will need to be paid from the Church's operating funds.

### 4) Parish Security Plan

- Betsy was not here to present the plan; Gerry addressed the issue in her place.
- Gerry met with the head of security at Woodland Hills and got their plan.
- Gerry and Betsy met to go over the WH plan and developed the current formal plan for St. Colman.
  - The plan is each student is dropped off and is to go into the church and sit with their classmates before CCD
  - After CCD each class is to go into the cafeteria and wait until their parents come to pick them up.
  - 4 or 5 parents are permitted in at a time to pick up their child.
  - Total dismissal time was 7 minutes for 85 students.

## **New Business**

### 1) Discuss and Promote the upcoming Bible Studies

- Sue stated that there have been announcements in the bulletin
  - Ted will continue teaching the Book of Genesis on Thursday's. This is the continuing group.
  - Sue will teach a new group the Intro to the Bible on Mondays.
- Sue has prepared a pulpit announcement for this Sunday's masses
- The first day for her group is Monday, September 21<sup>st</sup>
- The first day for Ted's group is Tuesday, October 5<sup>th</sup>
- Ted asked for input as to how to promote these sessions.

### 2) Discuss Desire to produce a "Descriptive Ministry Booklet"

- Deacon Herb has sent everyone a copy of a booklet he saw at another parish.
- The idea of a ministry booklet for St. Colman was well received.
  - Comments were:
    - it was boldface and underlined
    - it had brief descriptions of each group
    - it had the contact person and their information in it
- The Council decided this fall under the purview of the Stewardship committee
- It was suggested a Google.doc be set up so everyone can make their comments, edits and suggestions on line.

**Action Item: Paul is going to get up the Google.doc**

### 3) Coffee/Donut Social

- Mary Jo suggested Council begin to think about reestablishing a coffee/donut social where new and old members of the Church can get together and mingle.

## **For the Good of the Parish**

### 1) Volunteer Sunday was reported by Paul

- October 24<sup>th</sup> is going to be Volunteer Sunday
- Paul has a handout which council members reviewed. Maureen had one suggestion which was to add contact information. It was decided to have the rectory telephone number and e-mail address added to the survey.
- The surveys will not be placed in the pews this year. Volunteers will be handing the out as people exit church.

**Action Item: Mary Jo is to purchase the reams of paper needed to print the surveys. Maureen is going to print the surveys.**

2) Mary Jo Meyer suggested we hand out little loaves of bread on Thanksgiving Day.

**Action Item: Maureen is going to contact Panera for a donation of bread.**

3) Sue suggested that we say a prayer for the World Meeting of Families. Fr. Jim agreed to read it after the petitions this Sunday.

4) Ted stated the 10<sup>th</sup> Annual Gathering of Catholic Men is being held this coming Saturday.

- There are 9 tickets remaining in the office
  - \$40 per ticket except for ages 10 to 22 then it is \$10 per ticket
- It is a good experience for young men

5) Father Jim stated that we have had a reduction in the amount of Pittsburgh Catholic newspapers we receive.

6) Maureen stated that Holy Family Institute has a program with the Pittsburgh Public Schools. The program places a high school student into a work environment for a day teaching them how to behave in a professional manner. The program costs \$1500 per student. Companies are donating the \$1500 but are not taking students. Maureen wanted to know if the office could use someone. Father Jim stated he didn't think there would be enough work or interactions for a student.

7) Ted asked how it was going with renting the cafeteria to another church. Father stated it was working out well. The cafeteria is arranged for church services for Sunday and then it should be put back into meeting rooms for the remainder of the week.

8) Next Meeting – **Monday, November 30, 2015 at 6:30**